



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 12  
Series of 2016

**AN ORDINANCE RECONSTITUTING AND RENAMING THE LAND INVENTORY AND RECOVERY UNIT (LIRU) INTO LAND MANAGEMENT AND RECOVERY OFFICE.**

Authored By: Councilor Gregorio P. Rupisan, Jr.  
Co-Authored By: Councilors Rodrigo B. Asilo, Ferdinand A. Avis, Regino S. Balderrama, Orlando R. Benito, Rhichie Gerard T. Brown, Mario C. Concepcion, Jr., Rosalio D. Martires, Corazon M. Raymundo, Alejandro E. Santiago, Wilfredo F. Sityar, Victor Ma. Regis N. Sotto, and LIGA Pres. Celestino U. Chua

**WHEREAS**, there is a necessity to strengthen and rename the Land Inventory and Recovery Unit into Land Management and Recovery Office to handle the intensive and extensive technical work of inventory, identification, documentation, and recovery of lands belonging to the City of Pasig, including necessary research and litigation work related thereto, titling of lands and issuance of special patents;

**WHEREAS**, Section 76 of the local Government Code provides that "Every Local Government Unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission;

**WHEREAS**, the creation of the Land Management and Recovery Office aims to strengthen its land administration and management mandates and facilitate LGU titling of public lands by translating them into operational provisions and integration of the local titling activity by creating a titling program, a titling office and adjudication teams;

**NOW, THEREFORE**, BE IT ORDAINED, by the Sangguniang Panlungsod, in session assembled that:

**ARTICLE I**  
**STRENGTHENING AND RENAMING THE LAND INVENTORY AND RECOVERY UNIT INTO LAND MANAGEMENT AND RECOVERY OFFICE**

**Section 1. Reconstitution and Renaming LIRU** – The Office of the Land Inventory and Recovery Unit is hereby reconstituted and renamed **LAND MANAGEMENT AND RECOVERY OFFICE**, with the following functions:

- a) Handle the matter of territorial and boundary disputes with adjoining municipalities/cities;
- b) Define the territorial limits and boundaries of the City of Pasig and maintain an inventory of lands belonging thereto;;
- a) Facilitate the titling program and issuance of special patent to LGU land;
- c) Provide accurate and up to date land information to support real property taxation, land transactions, resource management, development and conservation, zoning and land use, infrastructure, disaster management and business process and investments;



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- d) Carry out the policies, programs, plans, projects and services defined by the Land Management Council;
- e) Inventory of land records of concerned agencies and offices (i.e. DENR-digital cadastral maps and survey information, ROD-title information, Assessor's Office-real property tax information, CMPDO-zoning information);
- f) Capacity-building of the technical staff;
- g) Digitalized land records and information;
- h) Development of geographic information system (GIS);
- i) Generation of thematic map products i.e. untitled lands per Barangay, Real Property Tax Payment Status, and other maps needed;
- j) Act as the adjudication team; and
- k) Development of a sustainable plan for the Land Management and Recovery Office.

**Section 2. Organization and Administration –**

1. For effective and efficient management, an Administrative Officer who shall be in-charge of administrative functions pertaining to the operation of the Land Management and Recover Office shall be initially designated by the City Mayor who must be a person of good moral character, a holder of a degree in any four (4) year course, and a first grade civil service eligible or its equivalent. He must have acquired legal experience in land administration or related work for at least two (2) years.
2. Composition of the Land Management and Recovery Office. The Office shall have regular staff positions as follows:
  - (1) Chief of Office
  - (2) Adjudicator
  - (3) Public Land Inspectors
  - (4) Computer Operator/Encoder
  - (5) Researcher

**Section 3. Grant of Authority.** To carry out the purposes of this Ordinance, the Local Chief Executive is hereby authorized to:

1. Subject to availability of funds, appoint qualified personnel to the Land Management and Recovery Office, subject to Civil Service Laws and Regulations. Pending the appointment of personnel to the position, the Honorable City Mayor may designate a personnel from existing offices of the city to supervise the Office who shall be entitled to receive a monthly allowance not exceeding fifty percent (50%) of his/her basic salaries.



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2. Issue pertinent orders and grant authorities for the proper implementation of this Ordinance.

3. To sign, in behalf of the LGU, any and all the necessary partnership agreements with other LGUs, government agencies, stakeholders and other parties in the pursuit of the objectives of this Ordinance.

4. To enter into a Memorandum of Partnership Agreement (MOPA)

**Section 4. Creation of the Land Management Council. (LMC)** There is hereby created the Land Management Council composed of the following:

City Mayor - Chairperson  
DENR-CENRO - Co-chairperson

The following are the members comprising the Land Management Council:

1. The City Administrator
2. President, Liga ng mga Barangay
3. The City Assessor
4. The City Engineer
5. The City Planning and Development Officer (C/MPDO)
6. The City Environment and Natural Resources Officer
7. The Chief, Land Management and Recovery Office

The following shall be invited to sit as members of the Council:

1. The Register of Deeds (ROD)
2. The Executive Clerk of Court
3. A representative of Pasig City Chamber of Commerce
4. A representative of Land Bank of the Philippines
5. A representative from a government bank or financial institution that services the area.

The Council shall act as an advisory group and shall have oversight functions in the following areas:

- a) Implementation of the titling program and issuance of special patent to LGU land;
- b) Securing property rights;
- c) Administration and management of Pasig City's land resources;
- d) Shall provide plans and programs to assist beneficiaries in after-titling activities such as investments and asset management;



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e) Collate, update and maintain information on land and analyze such information;

f) Set policy direction and identify issues, challenges and opportunities; and

For this purpose, the Council through the Local Chief Executive is hereby authorized to enter into partnership arrangement with any LGU, government agencies and stakeholders to attain the objective of this Ordinance.

**Section 5. Funding Requirements**

Initial funding for the operational expenses of the Land Management and Recovery Office shall be taken from available funds of the City Government. Thereafter, the Building Administrator, in coordination with City Budget Office shall prepare the Budgetary Requirements, Annual Procurement Plan (APP) and Project Management Procurement Plan of the Tower for inclusion in the regular budget of the City.

**Section 6. Repealing Clause**

All ordinances, resolution, orders and decrees or parts thereof which are inconsistent with any provision of this Ordinance are hereby repealed or modified accordingly.

**Section 7. Separability Clause**

If, for any reason or reasons any part or provision of this Ordinance is held to be unconstitutional or invalid, other parts or provisions hereof that are not affected shall continue to be in full force and effect.

**Section 8. Effectivity Clause**

This ordinance shall take effect fifteen (15) days after publication once in a newspaper of general circulation and posting for three consecutive weeks in all conspicuous places in the City Hall or in the local bulletin board.

**APPROVED**, this 15th day of **September 2016** at Pasig City.

**VICTOR MA. REGIS N. SOTTO**  
Councilor

**RODRIGO B. ASILO**  
Councilor

**GREGORIO P. RUPISAN JR.**  
Councilor

**MARIO C. CONCERCION, JR.**  
Councilor



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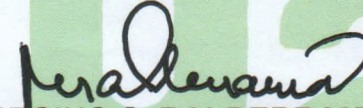
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**RHICHIE GERARD T. BROWN**  
Councilor

  
**ORLANDO R. BENITO**  
Councilor

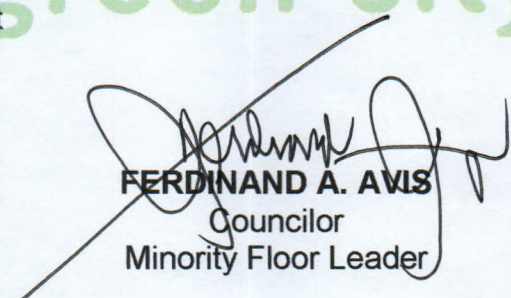
  
**ALEJANDRO E. SANTIAGO**  
Councilor

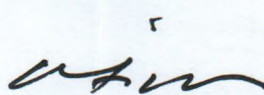
  
**CORAZON M. RAYMUNDO**  
Councilor

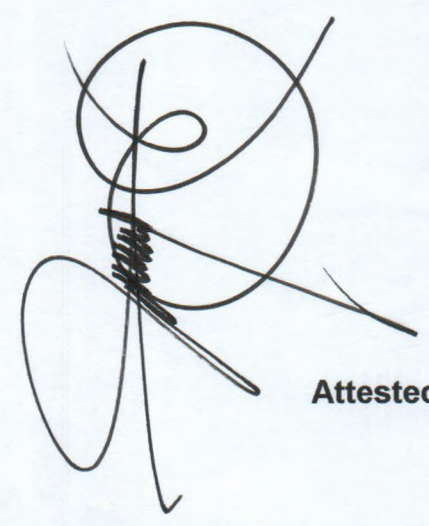
  
**REGINO S. BALDERRAMA**  
Councilor

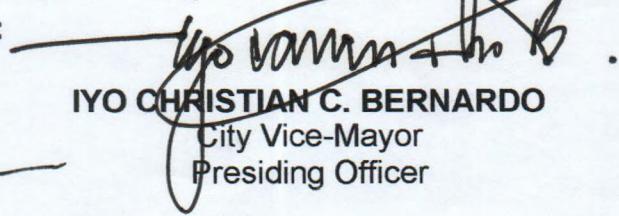
  
**ROSALIO D. MARTIRES**  
Councilor

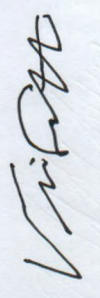
  
**CELESTINO U. CHUA**  
LIGA President

  
**FERDINAND A. AVIS**  
Councilor  
Minority Floor Leader

  
**WILFREDO F. SITYAR**  
Councilor  
Majority Floor Leader



Attested by:   
**IYO CHRISTIAN C. BERNARDO**  
City Vice-Mayor  
Presiding Officer





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APPROVED:

*[Signature]*  
**ROBERT C. EUSEBIO**  
City Mayor

Attested by:

*[Signature]*  
**REYNALDO R. SAN BUENAVENTURA III**  
Acting City Council Secretary



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